



The Portland Metro Workforce Development Board

Community Construction Training Program Notice of Funding Availability and Request for Qualifications

Questions and Answers

This information may be edited for clarity.

March 21, 2024

CCTP Submission Cover Page correction:

The CCTP Submission Cover Page has been replaced with a version that includes selection boxes to indicate the program category or categories for which you are applying. The cover page is required for both the Notice of Funds Availability application and the Request for Qualifications application; a single cover page may be submitted for applications to both solicitations.

CCTP Request for Qualifications correction:

Page 10, Part V Section D Evaluation Criteria of the Request for Qualifications document calls for two sets of the Administrative Capacity documentation. Only ONE set of the Administrative Capacity documentation is required.

March 28, 2024

- Q1 We believe that we are already qualified, and so would only need to provide a proposal for the Notice of Funds Availability and not have to submit the Request for Qualifications requirements, is that correct?
- A1 **Entities who are not currently qualified are required to include application for the Request for Qualifications, and may also submit an application for the Notice of Funds Availability. Current qualified entities include Central City Concern, Constructing Hope, Labor’s Community Service Agency, Inc., Oregon Tradeswomen, Inc., Pacific Northwest Carpenters Institute, Portland Opportunities Industrialization Center, Portland Community College, Portland YouthBuilders, and Urban League of Portland.**
- Q2 We would like to apply for the Notice of Funds Availability to add additional cohorts of participants. Would that be acceptable, or is this grant restricted to expand the capacity to add participants to existing cohorts?
- A2 **These funds can be used for adding capacity which can include starting a new cohort.**

March 27, 2024

- Q1 Under the Notice of Funds Availability application Budget Narrative Workbook, what is considered Scope A and Scope B? Is it the type of eligible categories of the program (grant)?
- A1 **Scope A is Pre-Apprenticeship Program Services and Scope B is Apprenticeship Retention Services.**
- Q2 We have grant policies which are proprietary to our organization. We might be limited in providing some of the policies. Would you consider the application complete given this situation?
- A2 **Under the Request for Qualifications Part V, Section D, the documents and policies listed on pages 9 and 10 are required under the Code of Federal Regulations 2 CFR 200. Therefore, applicants must include all listed policies for an application to be considered complete. If an applicant is unable to provide the required policies, at minimum they must provide documentation supporting an assertion of proprietary use that would prohibit the applicant from submitting the policies, as well as a synopsis of the unsubmitted policies. If an applicant is awarded a subrecipient agreement through Worksystems copies of these policies must be provided during annual monitoring.**

March 25, 2024

- Q1 Will the CCTP grant opportunity be offered in the future? If so, how frequently will Notice of Funds Availability announcements be released?
- A1 **The CCTP grants are comprised of a variety of funding sources, and Notices of Funds Availability will be released whenever funds are made available. Applying to the program through the Request for Qualifications will provide an applicant with prequalification to apply to Notices of Funds Availability.**

March 21, 2024



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- Q1 Under the Notice of Funds Availability Scope A Pre-Apprenticeship Training Program, are there residency requirements for enrolling participants; can participants be from Multnomah, Clackamas, and Washington Counties?
- A1 Participant enrollments are not limited to Multnomah County.**
- Q2 Under the Notice of Funds Availability Scope A: Pre-Apprenticeship Training Program, are there other required documents other than the nine questions? Is the Budget Narrative Workbook a required submission?
- A2 In addition to the response to the ten questions, the Budget Narrative Workbook is also required.**