

Social Security Number Disclosure

Your Social Security Number (SSN) is requested to assist in maintaining records and tracking program outcomes as required by funders of programs you are engaged in. Providing your SSN is voluntary. You will not be denied services if you choose not to provide your SSN. Your SSN, if provided, will be kept confidential and used only for program administration and federal reporting as required by law. For certain benefits, such as wage payments, a valid SSN may be required. Providing your Social Security Number means that you consent to the use of the number in the manner described below.

How Your Social Security Number will be Used

State and Federal law protects the privacy of your records. The Workforce Innovation and Opportunity Act (WIOA) is a federal law that creates a workforce development system for training and employment services.

The Federal law authorizes Worksystems, Inc., the local Workforce Investment Board, and its subcontractors to request that you voluntarily provide your Social Security Number to be used for the following purposes: 1) As an identification number in maintaining and matching records; and 2) as an identification number for tracking program performance measure outcomes, as required under State and Federal law.

The Social Security Number you provide could be shared and used by Worksystems, its subcontractors and other organizations authorized to use such information for the purposes stated above as allowed by applicable Federal and State laws. When you allow Worksystems and its subcontractors to use your Social Security Number, other documents we have with your Social Security Number on them may be used for the same purposes as stated above.

Your Rights

Failure to provide your Social Security Number will not be used as a basis to deny you any service. Other programs may request or require you to give your Social Security Number as a condition of obtaining services. They will separately advise you of this if you apply for their program.

When you sign the Application for services and indicate Consent to Release as 'Yes,' you are consenting to our use of your Social Security Number as described above. Your signature on the Application acknowledges this understanding.