

WORKSYSTEMS, INC.
FINANCIAL STATEMENTS
Year Ended June 30, 2025
(With Comparative Totals
for the Year Ended June 30, 2024)



KERN ▲ THOMPSON
CERTIFIED PUBLIC ACCOUNTANTS

WORKSYSTEMS, INC.
FINANCIAL STATEMENTS
Year Ended June 30, 2025

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Worksystems, Inc.
Portland, Oregon

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Worksystems, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Worksystems, Inc. as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Worksystems, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Worksystems, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

To the Board of Directors
Worksystems, Inc.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Worksystems, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Worksystems, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 18, 2026, on our consideration of Worksystems, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Worksystems, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Worksystems, Inc.'s internal control over financial reporting and compliance.

Report on Summarized Comparative Information

We have previously audited Worksystems, Inc.'s 2024 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated February 18, 2025. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2024, is consistent, in all material respects, with the audited financial statements from which it has been derived.



Portland, Oregon
February 18, 2026

WORKSYSTEMS, INC.

STATEMENT OF FINANCIAL POSITION

June 30, 2025

(With Comparative Totals as of June 30, 2024)

ASSETS

	2025	2024
Cash and cash equivalents	\$ 7,235,025	\$ 7,649,606
Restricted cash, revolving loan fund	72,759	75,561
Grants and contracts receivable	3,583,253	2,917,821
Prepaid expenses and deposits	173,013	178,233
Loans receivable, revolving loan fund	106,425	155,184
Right of use operating lease	3,140,992	224,196
Equipment, net	197,791	157,209
Total assets	\$ 14,509,258	\$ 11,357,810

LIABILITIES AND NET ASSETS

Liabilities		
Accounts payable	\$ 4,311,164	\$ 4,256,898
Accrued compensation costs	1,283,776	1,308,577
Refundable advances	593,527	413,375
Operating lease liability	3,231,809	224,264
Revolving loan fund	182,048	231,978
Total liabilities	9,602,324	6,435,092
Net assets		
Without donor restrictions	4,638,861	4,479,319
With donor restrictions	268,073	443,399
Total net assets	4,906,934	4,922,718
Total liabilities and net assets	\$ 14,509,258	\$ 11,357,810

See notes to financial statements.

WORKSYSTEMS, INC.

STATEMENT OF ACTIVITIES

Year Ended June 30, 2025

(With Comparative Totals for the Year Ended June 30, 2024)

	Without Donor Restrictions	With Donor Restrictions	2025	2024
Revenues and other support:				
Federal grants	\$ 13,794,964	\$ -	\$ 13,794,964	\$ 17,226,167
State and local grants and contracts	14,747,497	149,600	14,897,097	14,334,237
Private grants	6,993	111,100	118,093	227,006
Contracted services	171,992	-	171,992	423,892
Interest earnings	13,479	-	13,479	11,718
Net assets released from restrictions	436,026	(436,026)	-	-
Total revenues and other support	<u>29,170,951</u>	<u>(175,326)</u>	<u>28,995,625</u>	<u>32,223,020</u>
Expenses				
Program services	26,382,221	-	26,382,221	29,877,886
Management and general	2,629,188	-	2,629,188	2,881,513
Total expenses	<u>29,011,409</u>	<u>-</u>	<u>29,011,409</u>	<u>32,759,399</u>
Change in net assets	159,542	(175,326)	(15,784)	(536,379)
Net assets, beginning of year	<u>4,479,319</u>	<u>443,399</u>	<u>4,922,718</u>	<u>5,459,097</u>
Net assets, end of year	\$ <u>4,638,861</u>	\$ <u>268,073</u>	\$ <u>4,906,934</u>	\$ <u>4,922,718</u>

See notes to financial statements.

WORKSYSTEMS, INC.

STATEMENT OF FUNCTIONAL EXPENSES

Year Ended June 30, 2025

(With Comparative Totals for the Year Ended June 30, 2024)

	Program Services	Management and General	Total	
			2025	2024
Personnel expenses	\$ 4,572,132	\$ 1,925,517	\$ 6,497,649	\$ 6,465,973
Depreciation and amortization	26,123	-	26,123	-
Fees and other expenses	1,798	577	2,375	1,095
Insurance	5,000	41,191	46,191	41,300
Travel and parking	24,111	20,318	44,429	51,186
Occupancy and equipment	306,787	9,029	315,816	291,551
Office	35,128	3,272	38,400	22,540
Outreach and promotion	13,372	54,071	67,443	57,849
Professional fees and legal fees	86,505	199,339	285,844	283,986
Professional memberships	4,919	41,632	46,551	61,529
Staff and board development	32,131	59,526	91,657	109,378
Subcontracted community services	20,680,816	24,425	20,705,241	24,536,916
Technology	362,449	43,581	406,030	423,465
Training and placement subcontracted services	426,791	10,869	437,660	412,631
Allocation and other	(195,841)	195,841	-	-
Total expenses	\$ 26,382,221	\$ 2,629,188	\$ 29,011,409	\$ 32,759,399

See notes to financial statements.

WORKSYSTEMS, INC.

STATEMENT OF CASH FLOWS

Year Ended June 30, 2025

(With Comparative Totals for the Year Ended June 30, 2024)

	2025	2024
Cash flows from operating activities:		
Change in net assets	\$ (15,784)	\$ (536,379)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	26,123	-
Noncash operating lease expense	90,749	431
Net changes in:		
Grants and contracts receivable	(665,432)	885,096
Prepaid expenses and deposits	5,220	6,486
Accounts payable	54,266	(1,816,802)
Accrued compensation costs	(24,801)	13,587
Refundable advances	180,152	(303,559)
Revolving loan fund payable	(49,930)	(19,260)
Net cash provided by operating activities	<u>(399,437)</u>	<u>(1,770,400)</u>
Cash flows from investing activities:		
Net change in loans receivable, revolving loan fund	48,759	(72,226)
Purchase of property and equipment	(66,705)	(157,209)
Net cash provided by investing activities	<u>(17,946)</u>	<u>(229,435)</u>
Net change in cash and cash equivalents	(417,383)	(1,999,835)
Cash, cash equivalents, and restricted cash beginning of year	<u>7,725,167</u>	<u>9,725,002</u>
Cash, cash equivalents, and restricted cash end of year	\$ <u><u>7,307,784</u></u>	\$ <u><u>7,725,167</u></u>
Supplementary disclosures of cash flow information:		
Cash and cash equivalents	\$ 7,235,025	\$ 7,649,606
Cash restricted for revolving loan fund	<u>72,759</u>	<u>75,561</u>
	\$ <u><u>7,307,784</u></u>	\$ <u><u>7,725,167</u></u>

See notes to financial statements.

WORKSYSTEMS, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2025

NOTE A – DESCRIPTION OF AGENCY

Worksystems, Inc. (the Organization), an Oregon not-for-profit corporation, is a collaboration of public and private leaders that establishes policy and provides leadership for the development and support of a workforce investment system within jurisdictions of Multnomah County, Washington County, and the City of Portland, and carries out programs designed to enhance employment opportunities for the region's citizens.

The Organization and its partners are working to:

- Develop a better understanding of how the regional labor market is evolving;
- Advocate for improved local, state, and national workforce policies;
- Align existing public and private education and training efforts into a more coordinated regional system;
- Establish performance measures to analyze the system's effectiveness and communicate the value of an excellent workforce system.

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Statement Presentation

The Organization reports information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions. Accordingly, the net assets of the Organization and changes therein are classified and reported as follows:

- **Net Assets Without Donor Restrictions** – Net assets that are not subject to donor-imposed stipulations. The Board of Directors may designate net assets without donor restrictions for specific purposes.
- **Net Assets With Donor Restrictions** – Net assets subject to donor-imposed stipulations that will be met by actions of the Organization and/or the passage of time, or net assets with donor restrictions that are not subject to appropriation or expenditure.

Expenses are reported as a decrease in net assets without donor restrictions. Gains and losses are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expiration of net assets with donor restrictions (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as net assets released from restrictions.

WORKSYSTEMS, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2025

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition

With regard to revenues from all sources, the Organization evaluates whether each transfer of assets is (1) an exchange reciprocal transaction in which a resource provider receives commensurate value in return for the assets transferred, or (2) a nonreciprocal transfer (a contribution or a grant), where no value is exchanged.

- *Exchange Transactions* – If the transfer of assets is determined to be an exchange transaction, the Organization recognizes revenue when, or as it satisfies, the required performance obligations and transfers the promised good or service to a customer, and when the customer obtains control of that good or service. Revenue streams that are accounted for as exchange transactions include contracted services.
- *Contributions and Grants* – If the transfer of assets is determined to be a contribution, the Organization evaluates whether the contribution is conditional based upon whether the agreement includes both (1) a barrier that must be overcome to be entitled to the funds, and (2) either a right of return of assets transferred or a release of a promisor's obligation to transfer assets.

Contributions

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions with donor restrictions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. Otherwise, when a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions. Conditional promises to give – that is, those with a measurable performance or other barrier and a right of return – are not recognized until the conditions on which they depend have been met. Contributions received with both donor-imposed conditions and restrictions that are met in the same reporting period are reported as support without donor restrictions and increase net assets without donor restrictions.

Conditional Promises to Give and Refundable Advances

A portion of the Organization's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions or has met the performance requirements. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position.

Functional Allocation of Expenses

The costs of providing the programs and supporting services have been summarized in the statement of activities. Directly identifiable expenses are charged to programs and supporting services when incurred. Certain costs, including office expense, occupancy, leases and utilities have been allocated among the programs and supporting services benefited based primarily on estimates of time and effort.

WORKSYSTEMS, INC.
NOTES TO FINANCIAL STATEMENTS

June 30, 2025

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and net assets, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and other support and expenses during the reporting period. Actual results could vary from the estimates used.

Cash and Cash Equivalents

For financial reporting purposes, the Organization considers all highly liquid short-term investments with a maturity of three months or less when purchased to be cash equivalents.

Concentration of Credit Risk

Cash and cash equivalents of the Organization include bank deposits and money market mutual funds in excess of federally insured limits. To limit credit risk, the Organization places its cash and cash equivalents with high credit quality financial institutions.

Grants and Contracts Receivable

Generally, grants and contracts receivable are due 30 days after the issuance of the invoice. Receivables past due more than 120 days are considered delinquent. Delinquent receivables are written off based on individual credit evaluation and specific circumstances of the grantor. No allowance for doubtful accounts was deemed necessary as of June 30, 2025.

Equipment

Equipment is capitalized at cost when purchased, or at fair value at date of gift when donated, as long as original cost basis or fair value is \$5,000 or more. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Depreciation and amortization are provided using the straight-line method over the estimated useful lives of the assets, which range from 2 to 8 years. Normal repairs and maintenance are charged to operations as incurred.

Leases

The Organization determines if an arrangement is a lease or contains a lease at inception of a contract. A contract is determined to be or contain a lease if the contract conveys the right to control the use of identified property, plant, or equipment (an identified asset) in exchange for consideration. The Organization determines these assets are leased because the Organization has the right to obtain substantially all of the economic benefit from and the right to direct the use of the identified asset. Assets in which the supplier or lessor has the practical ability and right to substitute alternative assets for the identified asset and would benefit economically for the exercise of the right to substitute the asset are not considered to be or contain a lease because the Organization determines it does not have the right to contract and direct the use of the identified asset.

In evaluating its contracts, the Organization separately identifies lease and nonlease components, such as fixed common area and other fixed maintenance costs, in calculating the right of use (ROU) assets and lease liabilities for its office building.

WORKSYSTEMS, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Leases (Continued)

Leases result in the recognition of ROU assets and lease liabilities on the statement of financial position. ROU assets represent the right to use an underlying asset for the lease term, and lease liabilities represent the obligation to make lease payments arising from the lease, measured on a discounted basis. The Organization determines lease classification as operating or finance at the lease commencement date.

At lease inception, the lease liability is measured at the present value of the lease payments over the lease term. The ROU asset equals the lease liability adjusted for any initial direct costs, prepaid or deferred rent, and lease incentives. The Organization uses the implicit rate when readily determinable. As most of the leases do not provide an implicit rate, the Organization uses a risk free discount rate for all asset classes.

The lease term may include options to extend or to terminate the lease that the Organization is reasonably certain to exercise. Lease expense is generally recognized on a straight-line basis over the lease term. The Organization has no leases with an initial term of 12 months or less.

Compensation Costs

Employees are entitled to paid and accrued vacation, sick days, and severance leave. Vacation and sick time vest as accrued. Severance leave is payable under specific conditions and is subject to a maximum number of hours per employee. The Organization has accrued approximately \$1,091,564 of those costs as of June 30, 2025, which is included in accrued compensation costs of \$1,283,776 on the statement of financial position.

Income Taxes

The Organization has been approved as a tax-exempt organization under the Internal Revenue Code section 501(c)(3) and applicable state laws. Accordingly, no provision for income taxes is included in the accompanying financial statements. The Organization does not believe it has unrelated trade or business income in excess of \$1,000.

Prior Year Summarized Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class or natural expense classification by function. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2024, from which the summarized information was derived.

Reclassification

Certain prior year amounts have been reclassified for consistency with current year presentations. These reclassifications had no effect on the reported results of operations.

WORKSYSTEMS, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2025

NOTE C – GRANTS AND CONTRACTS RECEIVABLE

The Organization's receivable balance consists of grant receivables from federal, state, and local governments and are expected to be collected within one year.

At year-end the following receivables were outstanding:

Due from the State of Oregon Office of the Higher Education Coordinating Commission	\$ 726,683
Due from Multnomah County	1,241,719
Due from the City of Portland	637,059
Due from Washington County	78,432
Due from other federal, state, and local government agencies	623,225
Miscellaneous	<u>276,135</u>
	<u>\$ 3,583,253</u>

NOTE D – CONDITIONAL PROMISES TO GIVE AND REFUNDABLE ADVANCES

The Organization has been promised the following conditional awards that are subject to the right of return to the funder, should the conditions of the awards not be met. The conditional awards are cost reimbursement and are conditioned on the incurrence qualifying expenditures. Amounts received from conditional grants prior to meeting the required conditions of the award are recorded as refundable advances. The amounts below reflect the remaining conditional promises not yet recognized as revenue as of June 30, 2025.

<u>Type of Barrier - Qualifying Expense</u>	<u>Conditional Grants included in Refundable Advances</u>	<u>Authorized Amount Subject to Barrier and Right of Return</u>	<u>Total Amount Subject to Barrier and Right of Return</u>
State of Oregon Office of the Higher Education Coordinating Commission	\$ 122,183	\$ -	\$ 122,183
TriMet	471,344	-	471,344
Department of Energy Solar Workforce Equity	<u>-</u>	<u>158,566</u>	<u>158,566</u>
Qualifying expenses, total	<u>\$ 593,527</u>	<u>\$ 158,566</u>	<u>\$ 752,093</u>

NOTE E – REVOLVING LOAN FUND – RESTRICTED CASH, LOANS RECEIVABLE AND PAYABLE

The Oregon Legislature has provided \$636,000 in general funds in support of a project to train new truck drivers to meet industry needs. The funds were set aside for an indefinite-term revolving fund for tuition loans to students attending trucking schools that meet the industry's Professional Truck Driver Certification standards.

WORKSYSTEMS, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2025

**NOTE E – REVOLVING LOAN FUND – RESTRICTED CASH, LOANS RECEIVABLE AND PAYABLE
(CONTINUED)**

The Organization is the fiscal agent for the truck driver loan program, and works with two other agencies to administer the program. The Oregon Trucking Association manages state-wide deployment and quality assurance. This includes determining industry criteria for drivers, approving participating schools, and approving loan applications. Applications are approved based on evaluation of the borrower's financial condition and character. After approval, the Organization funds the loans and submits them to TFC Credit Corporation for servicing. Loans require monthly payments of principal and interest at 10% over 36 months. Past due loans are monitored based on a combination of the Organization's established policies and prescribed methodologies.

The Organization is required to segregate the cash for the truck driver loan program in a separate bank account, and new loans made, defaults, and loan servicing costs reduce the funds available in the account. Principal and interest payments received are deposited to the dedicated account. Restricted cash for the truck driver loan program totaled \$72,759 at June 30, 2025. The Organization is required to repay to the state any unused loan funds when the program is terminated.

At June 30, 2025, outstanding loans receivable totaled \$106,425. This represents loans due from individuals who borrowed for tuition costs at approved trucking schools.

The revolving loan fund payable is required to be maintained indefinitely. The balance of the revolving loan fund payable was \$182,048 at June 30, 2025.

NOTE F – RESTRICTIONS ON NET ASSETS

The Organization's net assets with donor restrictions are subject to the following purpose or time restrictions:

Subject to purpose restrictions:	
CareerWorks	\$ 22,711
Summer Works	177,367
Other	<u>67,995</u>
Total net assets with donor restrictions	<u>\$ 268,073</u>

NOTE G – RELATED PARTY TRANSACTIONS

The Organization has many members of its Board who are employed by or represent entities that disburse grant funds to the Organization and/or receive grant funds and other related expense reimbursements from the Organization. At June 30, 2025, the accounts payable balances to these related parties were approximately \$1,142,000 and the accounts receivable balances from these related parties were approximately \$2,640,000. For the year ended June 30, 2025, the Organization paid approximately \$5,498,000 to these related parties and received approximately \$12,783,000 from these related parties.

WORKSYSTEMS, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2025

NOTE H – RETIREMENT PLAN

The Organization has a Flexible Standardized 401(k) Profit Sharing Plan, which is a defined contribution plan. Substantially all Organization employees are participants in the Plan, and all new employees are eligible to participate on their date of hire. Benefits are fully vested at the time contributions are made to the Plan. Unless otherwise elected, the payment of benefits begins on the earlier of the date the participant attains age 59½ or the date the participant terminates employment with the Organization. The Plan provides for employer matching of employee contributions at 100% of up to six percent of employee gross wages. Contributions made by the Organization to the Plan totaled approximately \$260,436 for the year ended June 30, 2025.

NOTE I – OPERATING LEASES

Nature of Leases

The Organization has entered into the following generally non-terminable lease arrangements:

Operating Leases

The Organization has a lease for office space that started April 1, 2025 and expires May 31, 2036. The lease includes 14 months of abated rent, after this period, the rent payment is \$28,630 monthly and escalates 3% annually for the remainder of the term. Additionally, there are three other smaller operating leases included that expire between February 2026 and August 2027. The Organization includes in the determination of the right of use assets and liabilities any renewal options when the options are reasonably certain to be exercised.

Lease cost

Operating lease cost	\$	354,933
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Cash paid for amount included in the
measurement of lease liabilities:

Operating cash flows from operating lease	\$	266,238
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Right of use asset obtained in exchange
for new operating lease liability

	\$	3,120,505
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Other information

Weighted-average remaining lease term
Operating leases

	11 years
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Weighted-average discount rate
Operating leases

	3.38%
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WORKSYSTEMS, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2025

NOTE I – OPERATING LEASES (CONTINUED)

Future minimum lease payments and reconciliation to the statement of financial position at June 30, 2025, are as follows:

<u>Year Ending June 30,</u>	<u>Operating Leases</u>
2026	\$ 166,561
2027	378,727
2028	361,231
2029	366,302
2030	377,291
Thereafter	<u>2,513,684</u>
Total future undiscounted lease payments	4,163,796
Less present value discount	<u>(931,987)</u>
Lease liabilities	<u>\$ 3,231,809</u>

Short-Term Leases

Short-term leases are leases that are for a period of 12 months or less or contain renewals for periods of 12 months or less. The Organization did not have any short-term leases during the year ended June 30, 2025.

NOTE J – CONCENTRATION OF REVENUE

The Organization received approximately 29% of total revenues from one grantor, the U.S. Department of Labor, during the year ended June 30, 2025.

NOTE K – CONTINGENCIES

A significant portion of the Organization's revenues and other support is earned under contracts with the U.S. Department of Labor through the State of Oregon. Amounts received or receivable from these contracting agencies are subject to audit and potential adjustment. Any disallowed claims, including amounts already collected, would become a liability of the Organization if so determined in the future. As of the date of this report, management does not believe that there will be any potential adjustments or disallowed claims.

WORKSYSTEMS, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2025

NOTE L – UNCERTAINTY

The current governmental funding environment is uncertain, and the Organization may lose significant funding with little notice. The Organization has conditional grants that are susceptible to grant interruption. A decrease in government funding could adversely impact the Organization's ability to maintain operations at the current level. Management is carefully monitoring the situation. No adjustments have been made to these financial statements as a result of uncertainty.

NOTE M – AVAILABLE LINE OF CREDIT

The Organization has a \$1,000,000 line of credit (secured by substantially all assets) with interest at the greater of 3.5% or the Bank Base Rate (7.5% as of June 30, 2025), plus 0.25%. No amounts were outstanding as June 30, 2025.

NOTE N – LIQUIDITY

The following represents the Organization's financial assets available to meet cash needs for general expenditures within one year of June 30, 2025:

Financial assets at year-end	
Cash and cash equivalents	\$ 7,235,025
Restricted cash, revolving loan fund	72,759
Grants and contracts receivable	3,583,253
Loans receivable, revolving loan fund	106,425
Total financial assets	<u>10,997,462</u>
Less amounts unavailable for general expenditure use within one year:	
Contractual or donor-imposed restrictions	
Restricted cash, revolving loan fund	(72,759)
Loans receivable, revolving loan fund	(106,425)
Restricted by donors with purpose restriction	<u>(268,073)</u>
Total unavailable financial assets	<u>(447,257)</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 10,550,205</u>

As part of its liquidity management, the Organization's policy is to structure its financial assets to be available as its general expenditures, liabilities and other obligations become due. In addition, the Organization invests cash in excess of current requirements in short term investments.

NOTE O – SUBSEQUENT EVENTS

Subsequent events have been evaluated through February 18, 2026, which is the date the financial statements were available to be issued.